



Gwasanaeth Democraidd
Democracy Service
Swyddfa'r Cyngor
CAERNARFON
Gwynedd
LL55 1SH

Cyfarfod / Meeting

PWYLLGOR GWASANAETHAU DEMOCRATAIDD
DEMOCRATIC SERVICE COMMITTEE

Dyddiad ac Amser / Date and Time

10.00 a.m. DYDD MAWRTH, 4 MEHEFIN 2013

10.00 a.m. TUESDAY, 4 JUNE 2013

Lleoliad / Location

SIAMBR DAFYDD ORWIG

SWYDDFEYDD Y CYNGOR

CAERNARFON

Pwynt Cyswllt / Contact Point

GLYNDA O'BRIEN

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Dosbarthwyd: 24.05.13

**PWYLLGOR GWASANAETHAU DEMOCRATAIDD
DEMOCRATIC SERVICES COMMITTEE**

AELODAETH / MEMBERSHIP (15)

Plaid Cymru (7)

Y Cynghorwyr / Councillors

Selwyn Griffiths	Charles Wyn Jones
Michael Sol Owen	Linda Ann Wyn Jones
Dilwyn Morgan	Gareth Thomas
Mandy Williams-Davies	

Annibynnol / Independent (4)

Y Cynghorwyr / Councillors

Lesley Day	Tom Ellis
Anne Lloyd-Jones	Jean Forsyth

Llais Gwynedd (3)

Endaf Cooke	Anwen Davies
Jason Humphreys	

Llafur / Labour (1)

Y Cynghorydd / Councillor Sion Wyn Jones

Aelodau Ex-officio / Ex-officio Members

Cadeirydd ac Is-Gadeirydd y Cyngor / Chairman and Vice-Chairman of the Council
Y Cynghorwyr / Councillor Huw Edwards a / and Dewi Owen

R H A G L E N

1. ETHOL CADEIRYDD

I gadarnhau penderfyniad y Cyngor yn ei gyfarfod ar 2 Mai 2013 i ethol Y Cyngorydd Lesley Day yn Gadeirydd i'r Pwyllgor hwn am y flwyddyn 2013/14.

2. ETHOL IS-GADEIRYDD

I ethol Is-gadeirydd i'r Pwyllgor hwn am y flwyddyn 2013/14.

3. YMDDIHEURIADAU

I dderbyn unrhyw ymddiheuriadau am absenoldeb.

4. DATGAN BUDDIANT PERSONOL

Derbyn unrhyw ddatganiad o fuddiant personol.

5. MATERION BRYD

Nodi unrhyw eitemau sy'n fater bryd ym marn y Cadeirydd fel y gellir eu hystyried.

6. COFNODION

Bydd y Cadeirydd yn cynnig y dylid llofnodi cofnodion cyfarfod diwethaf o'r pwyllgor hwn a gynhaliwyd ar 19 Mawrth 2013 fel rhai cywir.

(Copi'n amgaeedig – papur **gwyn**).

7. GWE DDARLLEDU A MYNYCHU CYFARFODYDD O BELL

I ystyried adroddiad y Pennaeth Gwasanaethau Democraidd a'r Pennaeth Gofal Cwsmer ar yr uchod.

(Copi'n amgaeedig – papur **melyn**)

8. ADRODDIADAU BLYNYDDOL GAN AELODAU ETHOLEDIG

I ystyried adroddiad Cadeirydd y Pwyllgor a'r Pennaeth Gwasanaethau Democraidd ar yr uchod.

(Copi'n amgaeedig – papur **gwyrdd**)

9. MESUR LLYWODRAETH LEOL (CYMRU) 2011 – HYFFORDDIANT AELODAU

I ystyried adroddiad Cadeirydd y Pwyllgor a'r Pennaeth Gwasanaethau Democraidd ar yr uchod.

(Copi'n amgaeedig – papur **lelog**)

10. SIARTER HYFFORDDIANT AELODAU

I ystyried adroddiad Cadeirydd y Pwyllgor a'r Pennath Gwasanaethau Democrataidd ar yr uchod.

(Copi'n amgaeedig – papur **glas**)

11. BWLETIN AELODAU ETHOLEDIG

I ddiweddarau Aelodau ar yr uchod.

A G E N D A

1. ELECTION OF CHAIRMAN

To confirm the decision taken by the Council at its meeting on 2 May 2013 to elect Councillor Lesley Day as Chairman of this Committee for 2013/14.

2. ELECTION OF VICE-CHAIRMAN

To elect a Vice-chairman for this Committee for 2013/14.

3. APOLOGIES

To receive apologies for absence.

4. DECLARATION OF PERSONAL INTEREST

To receive any declaration of personal interest.

5. URGENT BUSINESS

To note any items that are a matter of urgency in the view of the Chairman for consideration.

6. MINUTES

The Chairman shall propose that the minutes of the last meeting of this committee held on 19 March 2013 be signed as a true record

(Copy herewith – **white** paper).

7. WEB CASTING AND REMOTE ATTENDANCE

To consider the report of the Head of Democratic Services and Head of Customer Care Department on the above.

(Copy herewith – **yellow** paper)

8. ELECTED MEMBERS' ANNUAL REPORTS

To consider the report by the Chairman of this Committee and the Head of Democratic Services on the above.

(Copy herewith – **green** paper)

9. LOCAL GOVERNMENT (WALES) MEASURE 2011 – MEMBERS’ TRAINING

To consider the report by the Chairman of this Committee and the Head of Democratic Services on the above.

(Copy herewith – **lilac** paper)

10. MEMBERS’ CHARTER REQUIREMENTS

To consider the report of the Chair of the Committee and the Head of Democratic Services and the Head of Customer Care

(Copy herewith- **blue** paper).

11. ELECTED MEMBERS’ BULLETIN

To update members on the above.